




TASK ORDER NO. 1 TO THE LEAN, AGILE, AND CONTINUOUS IMPROVEMENT TRAINING SERVICES AGREEMENT WITH ELIASSEN GROUP, LLC

THIS TASK ORDER (the "Task Order") is between CITIZENS PROPERTY INSURANCE CORPORATION ("**Citizens**") whose principal address is 2101 Maryland Circle, Tallahassee, Florida 32303, and ELIASSEN GROUP, LLC ("**Vendor**") having its principal place of business at 55 Walkers Brook Drive, 6th Floor, Reading, MA 01867. Citizens and Vendor shall each be known as a "Party," and collectively shall be known as the "Parties."

The Parties agree to the following:

- I. **MASTER AGREEMENT:** This Task Order is directly related and subject to Lean, Agile, and Continuous Improvement Training Services Agreement No. 21-20-0017-04 between Citizens and Vendor (the "Master Agreement").
- II. **SCOPE OF WORK:** Pursuant to Section 3.2. of the Master Agreement, Vendor will provide the following Services:

Course Description	<p>Course Name: SAFe Agile Product Management Date: 8/24/21 – 8/26/21 Time: 8:30AM – 5:00PM EST Delivery Method: Virtual Location: Virtual Number of Students: 25 Trainer: Tom Wessel Certifications: APM</p>
Citizens Contact	<p>Aprill Lundgren Citizens Property Insurance Corporation 301 W Bay Street, Suite 1300 Jacksonville, Florida 32202 904-208-7432 Aprill.lundgren@citizensfla.com</p>
Vendor Contact	<p>Jeff Green Eliassen Group, LLC 55 Walkers Brooks Dr. 6th Floor</p>

	Reading, MA 01867 904-386-4872 jegreen@eliassen.com						
Additional Details and Deliverables	The following Deliverables are added to the Deliverables set forth in Section 5.1. If Vendor fails to provide the Deliverable in a timely manner, the financial consequences in Section 5.1 shall apply. <table border="1" data-bbox="516 478 1450 1094"> <thead> <tr> <th data-bbox="516 478 792 512">Deliverable</th> <th data-bbox="792 478 1198 512">Description</th> <th data-bbox="1198 478 1450 512">Due Date</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="516 512 1450 1094" style="background-color: black;">[REDACTED]</td> </tr> </tbody> </table>	Deliverable	Description	Due Date	[REDACTED]		
Deliverable	Description	Due Date					
[REDACTED]							
							
Payment Terms	Vendor will be paid in accordance with Section 6. of the Master Agreement.						

III. PUBLIC RECORDS ADDENDUM: Vendor agrees that the Public Records Addendum attached hereto as Addendum 1 to Task Order No. 1, (the "Addendum") is hereby incorporated into this Task Order in order to address the public posting of this Task Order, and its disclosure to third parties.

IV. ORDER OF PRECEDENCE: Except when the Task Order specifically references the sections and paragraphs of the Master Agreement which are being superseded, in the case of a conflict of terms or provisions between the Master Agreement and this Task Order, the Master Agreement shall take precedence. Executed on the dates set forth below by the undersigned authorized representatives of the Parties to be effective as of the date of the last signature set forth below.

[SIGNATURE PAGE FOLLOWS]

EXECUTED on the dates set forth below by the undersigned authorized representatives of the Parties to be effective as of the date of the last signature set forth below.

**CITIZENS PROPERTY
INSURANCE CORPORATION:**

DocuSigned by:

799C7AA80097483...
SIGNATURE:

Kelly Booten

PRINT NAME:

Chief operating officer

TITLE:

8/12/2021

DATE:

DocuSigned by:

E390B38167024A0

SIGNATURE:

Violet Bloom

PRINT NAME:

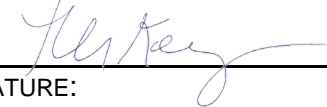
CHRO

TITLE:

8/12/2021

DATE:

ELIASSEN GROUP, LLC:


SIGNATURE:

Todd Keebaugh

PRINT NAME:

EVP & General Counsel

TITLE:

8/4/2021

DATE:

**ADDENDUM 1
PUBLIC RECORDS ADDENDUM (“ADDENDUM”)**

Company Name (“Vendor”): Eliassen Group, LLC
Agreement Name/Number (“Agreement”): Task Order No. 1 to Agreement 21-20-0017-04
Primary Vendor Contact Name: Jeff Green
Telephone: 904-386-4872
Email: jegreen@eliassen.com

Citizens is subject to Florida public records laws, including Chapter 119, Florida Statutes. As a part of providing public access to Citizens’ records, Citizens makes its contracts available on Citizens’ external website located at www.citizensfla.com/contracts. This Addendum is incorporated into the Agreement in order to address Citizens’ public posting of the Agreement and its disclosure to third parties.

If Vendor asserts that any portion of the Agreement is exempt from disclosure under Florida public records laws, (the “Redacted Information”), such as information that Vendor considers a protected “trade secret” per Section 815.045, Florida Statutes, then Vendor must select the corresponding declaration below and provide the following to Vendor.ManagementOffice@citizensfla.com:

- (1) **A copy of the Agreement in PDF format with the Redacted Information removed (the “Redacted Agreement”); and,**
- (2) **A dated statement on Vendor’s letterhead in PDF format clearly identifying the legal basis for Vendor’s redaction of the Redacted Information (the “Redaction Justification”).**

Vendor must select one of the two declarations below. If Vendor does not select one of the two declarations below, or if Vendor fails to provide the Redacted Agreement and Redaction Justification within thirty (30) days of Vendor’s receipt of the fully executed Agreement, then without further notice to Vendor, Citizens may post the non-redacted version of the Agreement on its public website and may release it to any member of the public.

<u>Vendor Declaration:</u>
<input type="checkbox"/> Vendor WILL NOT SUBMIT a Redacted Agreement. Citizens may post Vendor’s full, complete, and non-redacted Agreement on its public website, and may release the Agreement to any member of the public without notice to Vendor.
Or
<input checked="" type="checkbox"/> Vendor asserts that a portion of the Agreement is confidential and/or exempt under Florida Public Records law. Therefore, Vendor WILL SUBMIT a Redacted Agreement and a Redaction Justification within thirty (30) days of receipt of the fully executed Agreement. Citizens may post Vendor’s Redacted Agreement on its public website, or release it to any member of the public, without notice to Vendor. If Citizens receives a public records request for the Agreement, Citizens will provide only the Redacted Agreement and Redacted Justification to the requestor. Vendor acknowledges that, in the event of any legal challenge regarding these redactions, Vendor will be solely responsible for defending its position or seeking a judicial declaration.