2025 - Takeout Company (TOC) Personal Lines Depopulation Calendar

Assumption Date	OIR Application Deadline	OIR Approval Date	TOC Returns Documents	Depop Provides Initial Data File (IDF)	TOC Provides Policy Pre-selections	TOC Uploads Preferred Policy Selections and Estimated Renewal Premiums	Depopulation Packets Sent and Policy Selection Detail Lists Provided	Policyholder Choice Deadline	Depop Creates Assigned Policy Lists	TOC Uploads Re-Weights
02/18/25	09/30/24	11/15/24	11/22/24	12/09/24	12/16/24	12/23/24	12/30/24	02/07/25	02/13/25	02/17/25
04/15/25	11/29/24	01/15/25	01/23/25	02/10/25	02/17/25	02/25/25	02/27/25	04/06/25	04/10/25	04/14/25
06/17/25	01/31/25	03/17/25	03/24/25	04/09/25	04/16/25	04/24/25	04/28/25	06/06/25	06/12/25	06/16/25
08/19/25	03/31/25	05/15/25	05/22/25	06/09/25	06/16/25	06/24/25	06/26/25	08/05/25	08/11/25	08/13/25
09/16/25	04/30/25	06/16/25	06/23/25	07/09/25	07/16/25	07/24/25	07/28/25	09/05/25	09/11/25	09/15/25
10/21/25	05/30/25	07/15/25	07/22/25	08/11/25	08/18/25	08/26/25	08/28/25	10/07/25	10/13/25	10/15/25
11/18/25	06/30/25	08/15/25	08/22/25	09/09/25	09/16/25	09/24/25	09/26/25	11/04/25	11/10/25	11/13/25
12/16/25	07/31/25	09/15/25	09/22/25	10/09/25	10/16/25	10/24/25	10/28/25	12/05/25	12/11/25	12/15/25

Notes

- This calendar is for Personal Lines assumptions only. Personal Lines assumptions are processed in PolicyCenter®.
- The Office of Insurance Regulation (OIR) approves an Insurer or Authorized Surplus Lines Insurer to participate in a specific assumption. The OIR issues approval in the form of a consent order.
- Documents include a *Requirements and Deadline* (R&D) letter, company information sheet, assumption agreement, coverage worksheets, and takeout company's (TOC) logo and signature block.
- The Initial Data Files (IDF) provide policy-level data of in-force policies the takeout companies (TOCs) use to select policies for assumption. All policies are eligible at the time the report is generated except for those within the blackout period. A *Data Confidentiality Agreement* (DCA) is required for companies to receive data. Once a signed and completed agreement is received, Citizens will provide the TOC with instructions on how to obtain the IDF.
- The policy pre-selection files should contain policies the TOC is interested in assuming. Citizens will generate and return estimated renewal premiums for all requested pre-selections to the TOC before preferred policy selection files are due.
- The preferred policy selection files contain policies the TOC is selecting to assume, TOC estimated renewal premiums, and **must be serviced by agents who are appointed with the TOC**. Policies selected must be selected from the IDF provided for that specific assumption. Citizens must provide policyholders with a 45-day *Notice of Nonrenewal*. To meet this requirement and give TOCs time to issue a 45-day renewal offer, a 90-day blackout period has been established. Policies renewing within 90 days of the assumption date cannot be selected for assumption.
- The *Depopulation Packets* include coverage worksheets, estimated premiums for Citizens, and all available assumption offers. The policy selection detail list contains policy numbers, TOC-estimated renewal premium, Citizens' estimated renewal premium, and an eligibility indicator for policies that will receive an offer from that TOC for the applicable assumption.
- All policyholder choice submissions registered before the deadline will be processed. Policyholders who request to remain with Citizens will receive a *Remain with Citizens Confirmation Notice*. If no choice is registered by the deadline, Citizens will assign the policy to one of the TOCs that selected it. If more than one TOC selected the policy, it will be assigned to the TOC with the lowest estimated premium.
- Citizens provides a list of policies assigned to the takeout company. This list contains policies that have been assigned to the company as a result of policyholder choice or via the algorithm. TOCs can reweight the policies for assumption after this list has been provided. The assigned policy list is available for TOCs to download from PolicyCenter.
- If the TOC removes policies from their assigned policy list (a process known as reweighting), the TOC must upload a list of those policies to be removed from the assumption.
- On the assumption date, Citizens mails the *Notice of Assumption and Nonrenewal* and *Certificate of Assumption* to policyholders whose policies were assumed. The *Unsuccessful Assumption Notice* is sent to policyholders whose policies were reweighted or otherwise not assumed.

Additional depopulation information is located at https://www.citizensfla.com/web/public/depopulation-resources. For questions regarding the Depopulation Program or for a DCA, email the Depopulation Unit at depop.questions@citizensfla.com.

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PROPERTY INSURANCE CORPORATION