2021 Commercial Lines Depopulation Calendar									
Assumption Date	1) OIR Approval Date	2) TOC Returns Documents	3) Depop Provides Initial Data File (IDF)	4) TOC Provides Policy Selections	5) Depop Provides Mailer Lists	6) TOC Provides Re-Weights	7) Citizens Mails Encouragement Letters	8) TOC Mails Letters and/or Forms	10) TOC Provides Pre-Assumption Opt Out list
1/12/2021	10/30/2020	11/6/2020	11/9/2020	12/2/2020	12/3/2020	12/7/2020	12/8/2020	12/10/2020	1/6/2021
3/16/2021	12/31/2020	1/8/2021	1/11/2021	2/3/2021	2/4/2021	2/8/2021	2/9/2021	2/11/2021	3/10/2021
5/11/2021	2/26/2021	3/5/2021	3/9/2021	3/31/2021	4/2/2021	4/6/2021	4/7/2021	4/8/2021	5/5/2021
7/13/2021	4/30/2021	5/7/2021	5/10/2021	6/1/2021	6/2/2021	6/4/2021	6/7/2021	6/10/2021	7/7/2021
9/14/2021	6/30/2021	7/8/2021	7/9/2021	8/2/2021	8/4/2021	8/6/2021	8/9/2021	8/12/2021	9/8/2021
11/16/2021	8/31/2021	9/8/2021	9/9/2021	10/1/2021	10/5/2021	10/7/2021	10/11/2021	10/14/2021	11/10/2021

Details

1. The Office of Insurance Regulation (OIR) approves authorized admitted carriers to participate in a specific assumption. The OIR issues approval in the form of a Consent Order.
2. Documents include a Requirements and Deadline (R&D) letter, company information sheet, assumption agreement, takeout company's (TOC) logo, signature block, and policyholder notifications.
3. The initial data file (IDF) is policy level data of in-force policies the TOCs use to select policies for assumption. All policies are eligible at the time the report is generated, except for those within the blackout period.
4. The policy selection file contains policies the TOC is selecting to assume and must be serviced by agents who are appointed with the TOC.
5. The mailer list contains policies assigned to the TOC after policy selections are validated. If multiple TOCs participate, an algorithm is used to assign duplicate selections. The TOC will use this dataset to mail all letters and/or forms to selected policyholders.
6. If the TOC removes policies from the mailer list prior to mailing the letters (a process known as reweighting), the TOC must provide a list of those policies to be removed from the assumption.
7. Citizens Property Insurance Corporation (Citizens) mails encouragement letters to all policyholders contained in the TOC's mailer lists after removing reweights.
8. The TOC must begin to mail approved letters and/or forms to the policyholders on the mailer list. A link may be provided for financial information about the TOC.
9. The pre-assumption Opt Out List includes policies for which the policyholders have opted out of the assumption process.

Notes

- This calendar is for Commercial Lines assumptions of policies in the Commercial Residential and Non-Residential CLA and Coastal accounts only. Commercial Lines assumptions are processed in PolicyCenter®.
- Additional depopulation information is located at https://www.citizensfla.com/web/public/depopulation-resources.
- Citizens must provide policyholders with a 45-day *Notice of Nonrenewal*. To meet this requirement and give TOCs time to issue a 45-day renewal offer, a 90-day blackout period has been established. Policies renewing within 90 days of the assumption date cannot be assumed.
- A *Data Confidentiality Agreement* (DCA) is required for authorized licensed companies to receive data. Once a signed and completed agreement is received, Citizens will provide the TOC with instructions on how to obtain the IDF.

For questions regarding the Depopulation Program or for a DCA, email the Depopulation Unit at depop.questions@citizensfla.com.

CITIZENS
PROPERTY INSURANCE CORPORATION